

**Wyoming Erie Regional EMS Council
November 2, 2017
Meeting Minutes**

Chairman Bryan Brauner called the meeting to order at 6:03pm.

Attendance: Attendance sheet on file

Point of order for webcasting – Please be sure to speak up or come up to the microphone.

TOPIC	DISCUSSION	ACTION
I) ATTENDANCE	Present: L.Brandon, B.Brauner, C.Fisher, T. Fricano Chalmers, G.Gill, J.Glass, A.Lapp, T.Maxian, C. Mayer, D.McCartan, D.Rogers, A.Santoro, C.Smith, C.Staffehl, W.Streicher, D.Trzepacz, D.Turner, S.Wander, E. Rowles	
II) PLEDGE OF ALLEGIANCE	Led by C.Fisher.	
III) PUBLIC COMMENT	1.No Public Comment 2. Motion 17-44 to suspend the regular order of business and move to Systems Committee: Application for AMR’s TOA to Air Medical Group Holdings (AMGH)	1. Motion 17-44 J. Glass Second: D. Trzepacz Approved
IV) APPROVAL OF MINUTES	Motion 17-47 to approve September 6, 2017 council minutes.	4. Motion 17-47: C.Fisher Second: A. Lapp Approved
V) CORRESPONDENCE	1.NYS EMS - Letter regarding transfer of ownership from AMR to Air Medical Group Holdings, Inc. and an error in their application with the correction attached. 2. AMR - Transfer of ownership application and flash drive from AMR to Air Medical Group Holdings, Inc. 3. Erie Community College - Updated course outline for Basic EMT North Campus, Course Application for EMT Refresher (Carlo-North). 4. Erie County EMS - Course Applications: EMT Refresher (Eleczko-Buffalo Fire), EMT Original and Refresher (Peterson-Erie County Training Academy), EMT Refresher (McDonald-Buffalo Fire) 5. Cardiac Life - PAD Application: Heritage Centers, Tonawanda, NY and Cheektowaga, NY 6. Strykersville Fire Department Application of CON for Expansion of Territory and \$7,500 check.	On File
VI) TREASURER’S REPORT	1. Report was distributed and reviewed. 2. Motion 17-48 made to approve the treasure’s report.	5. Motion 17-48 J. Glass Second: W. Streicher Approved

VII) MEDICAL ADVISORY COMMITTEE	No report.	
VIII) SEMAC:		
IX) NEW YORK STATE EMS COUNCIL – G.Gill	<ol style="list-style-type: none"> 1. Motion to lower the age of EMT from 18 to 17 years and target training to High School students 2. Council voted in favor of MEMS expansion in Niagara County 3. Discussion on regional faculty- Regional Faculty can present candidates and take them through a program developed by Regional Faculty under their individual tutelage 4. Budget Committee – no funds available, losing staff due to retirement and not filling vacancies; \$2 million decrease in funds over the past two years 5. A. Lapp – CME @ Vital Signs; Changes to training will be coming in 2018 – fewer hours required but more skills, instructors will have to sign off on skills. CC to Paramedic bridge – still in progress 6. EMT Basic protocols under review – NYS adopting a collaborative BLS version. 	
X) ERIE COUNTY G.Gill	<ol style="list-style-type: none"> 1. Resubmitted application for ALS FR CON 2. Buffalo Fire will have a large recruit class – 90 students 3. November 10, 2017, WCHOB on Bryant will officially close and patients will be moved to Oishei (See D. McCartan’s report under New Business) 	
XI) WYOMING COUNTY B. Streicher	<ol style="list-style-type: none"> 1. Fall/Winter EMT training scheduled 2. Taking Stop the Bleed with ECMC 3. Conducting Active Shooter training with Fire and EMS 	
XII) NEW YORK STATE STRESS REDUCTION PROGRAM –	Team has responded 8 times in the last 2 months; Council requests submission of a written report.	
XIII) COMMITTEE REPORTS:		
A. Budget Committee: A.Santoro	No report.	
B. Membership: A. Lapp	Currently there are 13 representatives from Erie County and 13 from Wyoming Erie County Alternates: 4 Erie County Pending members: 4	
C. Systems Committee: M. Szecepanik	<p>Application for AMR’s TOA to Air Medical Group Holdings (AMGH)</p> <ul style="list-style-type: none"> • Stenographer present to record • W. Streicher read Exhibit A (included in transcript): on 10/24/2017 Daniel Clayton advised the application was complete. • Correspondence is included in the official record as Exhibit B • NYS BEMS has completed a Fitness/Competency review – included in the official record as Exhibit C. 	2. Motion 17-45 B. Streicher Second: D. McCartan Approved

	<ul style="list-style-type: none"> • No Discussion on the Question • B. Brauner reminded all members that a “YES” vote meant approval of TOA; “NO” vote meant no approval. • Roll Call Vote: Billittier: Yes Brandon: Yes Brauner: Yes Fisher: Yes Fricano Chalmers: Yes Gill: Yes Glass: Yes Lapp: Yes Maxian: Yes (Disclosure) McCartan: Yes Rogers: Yes Santoro: Yes Smith: Yes (Disclosure) Streicher: Yes Trzepacz: Yes Turner: Yes Yes: 16 No: 0 Abstentions: 0 • Motion 17-45 to approve fee schedule changes. • Motion 17-46 to return to regular business <p>2. Received Strykersville’s CON for Expansion of Territory, hope to get committee together next week.</p> <p>3. Received the conversion application from Erie County for Municipal CON. Systems committee found some issues and application was returned for corrections. G. Gill provided B. Brauner with revised application.</p>	<p>3. Motion 17-46 J. Glass Second: D. Trzepacz Approved</p>
<p>D. Training / Education: C.Zemrac</p>	<p>No report.</p>	

E. By-Laws: J. Glass	<ol style="list-style-type: none"> 1. Meeting was held last week, J. Glass is encouraged by interest 2. Review/revision of bylaws is required every 2 years – many members still on from years ago with waiting lists, working on terms of office. 3. Bylaw proposals have been received, will forward to committee to review 4. J. Glass has been chairing committee for a long time, would like to step down as chair but will continue as a member for historical knowledge; T. Maxian has volunteered to chair committee. 5. Discussion on procedure for appointment/vote of new chair; committee must meet with a quorum and vote for chair. 	
F. Public Relations / Awards: G.Gill	<ol style="list-style-type: none"> 1. Awards dinner scheduled for July, 2018 2. WEREMS had no recipients for State awards last year 3. Has not received nominations for this year 	
G. Operations Review: C.Staehfl	No report.	
H. Program Agency Steering Committee	A. Balester has been out with a significant back injury, G. Gill will forward contact information.	
I. NYS DOH	No report, no issues for DOH.	
J. Executive Board	No report.	
XIV) Program Agency	<ul style="list-style-type: none"> • Notices disseminated to EMS community via e-mail, Website and Facebook (training notices found below): <ol style="list-style-type: none"> 1. EMS Equipment Notice from ECMC (sent: Sept 7) 2. WREMAC Meeting Notice (sent: Sept 18) 3. Oishei Children’s Hospital EMS Tour (sent: Sept 18) 4. EMS Portal Communication: Epi Administration (sent: Sept 28) 5. WCHOB Notice concerning Adult Patient care at WCHOB (sent: Oct 5) 6. EMS Communications Survey (sent: Oct 17) • Training notices disseminated to EMS community via e-mail, Website and Facebook: <ol style="list-style-type: none"> 1. WREMAC Preceptor Training Course in Wyoming County on Oct 24 2. Renal Urgencies and Emergencies at Mercy Flight on Sept 28 3. CHS Stroke Simulation Training at Hillcrest FC on Oct 18 4. Tactical Scene Size-Up at Jamison Road on Oct 25 5. Pediatric Potpourri at Mercy Flight on Oct 26 6. Active Shooter Course in Erie County – November 2017 7. CLI Course – Montour Falls (Nov 10, 11 & 12) • WREAMC Preceptor Training Courses were held on September 18 (Twin City Ambulance), October 24 (Wyoming County Fire Training Center) and November 1 (Buffalo Fire Department). • Program agencies are now included as a part of the Central-Western Stroke Care Coordinators’ Quarterly Meetings. This is essential to improve EMS integration and communication with stroke center expectations. Last meeting was Oct 6th in Geneva, NY. 	

	<ul style="list-style-type: none"> • UBMD is working with Dr. Jennifer Brown from St. Joes Hospital to improve communication, integration, and compliance among her EMS services in Cheektowaga. The UBMD EMS Division is working with Dr. Brown to coordinate a Medical Director Meeting for January 2018. • UBMD EMS, STEMS, Lake Plains CCN, and the 3 Western REMSCO Chairs were asked to meet with the Bureau of EMS on October 18th to discuss BLS credentialing and issues surrounding the 3-way split for WREMAC support. Extensive discussion was had and will likely include follow-up discussion at the November WREMAC meeting. • Bureau of EMS has revised the ePCR application (DOH 5136). Form is available on Bureau's Website and must be used by any service seeking approval to engage in ePCRs. • A number of services did not submit the annual credentialing reports. The services were sent a letter from the WREMAC via certified mail, indicating they had until October 24th to comply or the service would be taken off-line. Page 2 of this report depicts the status of the reports from the affected services. • Follow-up to UBMD notice concerning Specialty Course Sponsorship renewal. All documents requested by the Bureau were provided. No response received yet from the Bureau. • The Bureau of EMS' Vital Signs Conference will be in Rochester, NY October 25 – 29. • The next WREMAC meeting will be at 1pm on Wednesday, September 15 in Olean. • The next NYS SEMAC and SEMSCO meetings will be held Jan 9 & 10 at the Hilton Garden Inn, Troy, NY. • Status of services that did not submit WREMAC annual summary report (Due June 30) was included. • UBMD Specialty Course Sponsor meeting was held on September 6, 2017. Minutes were included with the Program Agency report. • Internal IT issues and lack of network access delayed application renewal – core sponsorship was suspended pending submission. 	
<p>XV) OLD BUSINESS</p>	<p>C. Zemrac and M. Barber working on address change</p>	

XVI) NEW BUSINESS

1. Nominating Committee (J. Glass) – opened the floor for nominations, slate will be voted on at next meeting.
- Chair Elect
 - 1 – no nominations received
 - 2 – no nominations received
 - 3 - Bryan Brauner submitted name to Nominating Committee Chair.
 - **Motion 17:49** to close nomination for Chair
 - Chair Elect – J. Glass explained that a Chair Elect should be nominated from Wyoming County as per bylaws
 - 1 –no nominations received
 - 2 – no nominations received
 - 3 – Lani Brandon nominated by D. Trzepacz
 - **Motion 17-50** to close nomination for Chair Elect
 - **Any additional nominations should be submitted in writing to J. Glass for Chair and Chair Elect by 1700 hrs 12/15/2017**
2. D. McCartan – Lee Burns will be speaking about the state of EMS at the WNY Healthcare Coalition All-Partner’s meeting on December 14th.
3. Women and Children’s Move – planning has been ongoing for move scheduled for 11/11/17. Move will start at 0700 and will hopefully conclude by 1930 hrs, total time will depend on patient census (currently high) and acuity. Both EDs and ORs will be functioning at 100% capacity for the duration of the move. Patients presenting to Bryant will be triaged and transported to Oishei for treatment. Other hospitals are asked to care for kids if appropriate; hospitals with nurseries are expected to deliver/care for infants as usual. AMR has designated ambulances and crews for move, anticipate patient movement every 7-9 minutes. There was a meeting this morning with Buffalo Police, Buffalo Fire, Erie County, AMR and Kaleida to develop a Comms Plan. Command staff have had ongoing meetings, trainings, and contingency planning for a MCI. MERS will distribute information to pre-hospital providers. NYS DHES is expected to brief local emergency managers on the move day information. There will be an auxiliary command established for partners (NYSDOH, Erie County, etc.) to monitor situation and provide support as needed.
4. G. Gill introduced Emily Rowles – EMS Liaison for outreach and education for Catholic Health EMS. Emily will be working to coordinate with Kaleida, ECMC, and Program Agency.
5. T. Maxian announced the retirement of Cliff Smith who has been with RMA/AMR for 46 years. Cliff’s retirement celebration will be held on December 1st at 10:00 at AMR; an official invite will be sent to Council, all members invited to attend.

6. Motion 17-49
D. McCartan
Second:
D. Turner
Approved

7. Motion 17-50
A. Santoro
Second: A. Lapp
Approved

	6. J. Glass requested Moment of Silence for Officer Craig Lehner and all veterans in honor of upcoming Veteran's Day holiday.	
XVII) ADJOURNMENT	Motion 17-51 to adjourn at 1856 hrs	8. Motion 17-51 J. Glass Second: D. McCartan Approved

The next meeting of the Wyoming Erie Regional EMS Council
January 3, 2018 at 6:00 pm at the South Wales Fire Department
Minutes respectfully submitted, Christopher Zemrac and Tracy Fricano Chalmers, WEREMS Council Secretary