

**Wyoming Erie Regional EMS Council**  
**May 1, 2024**  
**Meeting Minutes**

*Chair Staffehl called the meeting to order at 6:02pm*

*Attendance: Attendance sheet on file*

| TOPIC  | DISCUSSION  | ACTION  |
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| <b>1. ATTENDANCE</b>                           | Present: M.Barber, B. Brauner, J.Elge, G.Gill, S.Hulsman, A.Lapp, C.Mastrella, D.McCartan, K.Peterson, C.Staffehl, W.Streicher, S.Stetzel, C.Tatarka, C.Zemrac, J.Zgoda   |   |
| <b>2. PLEDGE OF ALLEGIANCE</b>                 | Led by J.Zgoda  |   |
| <b>3. PUBLIC COMMENT</b>                       | No Public Comment   |   |
| <b>4. APPROVAL OF MINUTES</b>                  | 1. <b>Motion 24-14</b> made to accept the March 6, 2024 minutes.  | <b>1. Motion 24-14:<br/>A.Lapp<br/>Second: S.Hulsman<br/>Approved</b> |
| <b>5. CORRESPONDENCE</b>                       | 1. Tiveron Law PLLC – Bill for services provided<br>2. NYS DOH - G.Gill representation to the NYS Emergency Services Council expiration date of 12/31/23. Requesting a letter of nomination.  | <b>On File</b>  |
| <b>6. TREASURER’S REPORT</b>                   | 1. <b>Motion 24-15</b> made to approve the treasure’s report. Report on file.<br>2. Our current balance is \$16, 930. We do have some other expenditures before our fiscal year ends.   | <b>2. Motion 24-15<br/>J.Elge<br/>Second: D.McCartan<br/>Approved</b> |
| <b>7. MEDICAL ADVISORY COMMITTEE</b>           | 1. Met on 3/18/24. Discussed the drafted inter-facility transfer protocol. That is still up for comment and discussion. New bylaws were circulated and tabled due to some structural issues with proposed changes. The WREMAC is looking to have their meeting frequency to quarterly. All hospitals will have to have recording capabilities.  |   |
| <b>8. NEW YORK STATE EMS COUNCIL – G. Gill</b> | 1. Meets next week. We had a budget discussion last time and Part V did not included in the agreed upon budget. Many of the elements in Part V are in current legislation. The leading bill on this is Senate bill 4020C. Also the OSHA Notice of Proposed Rule Making is also something that is coming up. This will drastically affect agencies. Public comment is open to June 21, 2024. This has been a work in progress since 2016.  |   |
| <b>9. ERIE COUNTY G. Gill</b>                  | 1. Just finished up an instructor update and they have put together an educational road map committee to go through and do a self-assessment on how we do business and try to create some consistency across the board to delivery. Designed for IC’s to come in and have a better understanding. We have to energize the County’s training. A CLI class was held for 20 individuals. Over 50 people were interested in this class. The course expectations were explained to the students. 12 students walked in a 7 walked out. |   |

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| <b>10. WYOMING COUNTY<br/>B. Streicher</b>                | <ol style="list-style-type: none"> <li>Two EMS classes are winding down.</li> <li>Arcade will be hosting a PTLIS class on September 7 and 8.</li> <li>EMT class will start in late summer/early fall</li> <li>County EMS program is running well. Running with 3 ambulances and 2 fly cars.</li> </ol>   |   |
| <b>11. NEW YORK STATE STRESS<br/>REDUCTION PROGRAM</b>    | <ol style="list-style-type: none"> <li>Had 2 debriefings and 2 trainings</li> </ol>  |   |
| <b>12. WYOMING COUNTY FIRST<br/>REONDERS SUPPORT TEAM</b> | <ol style="list-style-type: none"> <li>Team is all put together and there has been some one-on-one activity.</li> </ol>  |   |
| <b>COMMITTEE REPORTS:</b>                                 |  |   |
| <b>A. Budget Committee:<br/>M.Barber</b>                  | <ol style="list-style-type: none"> <li>Copy of tentative proposed budget was sent out. Went over where monies would go to and the additions and changes that would be made our budget. Money may be coming from the State regarding recruitment and retention. Adding under other expenses, UBMD Learning Management System. <b>Motion 24-16</b> made to approve the budget for the next fiscal year.</li> </ol>   | <b>3. Motion 24-16<br/>W.Streicher<br/>Second: C.Tatarka<br/>Approved</b> |
| <b>B. Membership: C.Mastrella</b>                         | <ol style="list-style-type: none"> <li>A.Lapp was thanked for all her years of service on the membership committee after her resignation. C.Mastrella has accepted the chair. There are 3 pending applications for membership.</li> </ol>  |   |
| <b>C. Systems Committee:<br/>B.Brauner</b>                | <ol style="list-style-type: none"> <li>Nothing to report</li> </ol>  |   |
| <b>D. Training / Education:<br/>C.Zemrac</b>              | <ol style="list-style-type: none"> <li>Nothing to report</li> </ol>  |   |
| <b>E. By-Laws: B.Brauner</b>                              | <ol style="list-style-type: none"> <li>By-laws will again be reviewed by the committee.</li> </ol>   |   |
| <b>F. Public Relations / Awards:<br/>W.Streicher</b>      | <ol style="list-style-type: none"> <li>Deadline for applications is May 17<sup>th</sup>. There not have been many nominations for awards. Banquet will be August 28, 2024 and the Hillcrest Fire Department. <b>Motion 24-17</b> made to pay Hillcrest Fire Department \$600.00 for hall rental for our banquet.</li> </ol>  | <b>4. Motion 24-17<br/>D.McCartan<br/>Seconds: S.Stetzel<br/>Approved</b> |
| <b>G. NYSDOH – E.Mager</b>                                | <ol style="list-style-type: none"> <li>They are trying to link up agency renewals with full-service inspections to be in the same money or around the same month. Agencies will need to submit policies with their renewals.</li> <li>EMS Memorial was postponed in May and will be moved to September.</li> </ol>   |   |
| <b>H. Executive Board: C.Staffehl</b>                     | <ol style="list-style-type: none"> <li>Revisited everything with regards to the reconfiguration. Our new logo has been completed. We talked about member attendance and member recruitment.</li> </ol>   |   |
| <b>XIV) Program Agency</b>                                | <ol style="list-style-type: none"> <li>The NYS realignment of our agencies will not take place at the time.</li> <li>Received a notification that the Education Regulations have received approval and with now go to the SEMSCO. This is where a lot of the changes will be in education will happen with regard to your certifications and standards. Changes the wording with regard to practical skills exam.</li> <li>The portal is now open for credentialing of members.</li> <li>They will be at the state meeting next week.</li> </ol> |   |
| <b>XV) OLD BUSINESS</b>                                   | <ol style="list-style-type: none"> <li>EMS Recruitment and Retention RFP was discussed. The RFP will be forward out before next meeting so we can act on it.</li> </ol>  |   |

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| <b>XVI) NEW BUSINESS</b> | <p>1. Elections for Chair, Chair-elect and directors for Erie and Wyoming County. The Chair and Chair-elect are one year terms, but they are allowed to hold the position for 2 years consecutively. Nominations usually take place in November and elections take place in January and people can assume their positions in April. A nomination committee chair is needed. S.Stetzel was recommended as chair for this committee. Nominations are needed for the July 2024 meeting.</p> <p>2. <b>Motion 24-18</b> made to change our July meeting date from July 3, 2024 to July 10, 2024.</p> <p>3. EMS coordinators have been meeting every other week to discuss what is happening with EMS so they can work together.</p> <p>4. For the Vital Signs conference, housing is open and it will be in Rochester, NY.</p> | <p><b>5. Motion 24-18</b><br/> <b>J.Elge</b><br/> <b>Second: W.Streicher</b><br/> <b>Approved</b></p>   |
| <b>XVII) ADJOURNMENT</b> | <p><b>Motion 24-19</b> made to adjourn at 6:54pm.</p>   | <p><b>6. Motion 24-19</b><br/> <b>D.McCartan</b><br/> <b>Second: S.Stetzel</b><br/> <b>Approved</b></p> |

**The next meeting of the Wyoming Erie Regional EMS Council**  
**Wednesday July 10, 2024 at the South Wales Fire Hall**  
*Minutes respectfully submitted, Christopher Zemrac, WEREMS Council Secretary*